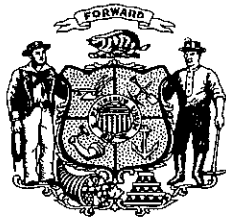


# State of Wisconsin

SENATE CHAIR  
**Howard Marklein**

316 East, State Capitol  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-0703



ASSEMBLY CHAIR  
**Mark Born**

308 East, State Capitol  
P.O. Box 8952  
Madison, WI 53708-8953  
Phone: (608) 266-2540

## Joint Committee on Finance

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Howard Marklein  
Representative Mark Born

Date: September 10, 2021

Re: s. 16.515/16.505(2), Stats. Request

Attached is a copy of a request from the Department of Administration, received September 10, 2021, pursuant to s. 16.515/16.505(2), Stats., on behalf of the National Community Service Board.

Please review the material and notify **Senator Marklein** or **Representative Born** no later than **Wednesday, September 29, 2021**, if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

HM:MB:jm



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary

**Date:** September 9, 2021

**To:** The Honorable Howard Marklein, Co-Chair  
Joint Committee on Finance

The Honorable Mark Born, Co-Chair  
Joint Committee on Finance

**From:** Joel T. Brennan, Secretary *JTB*  
Department of Administration

SEP 10 2021  
*St. Finance*

**Subject:** s. 16.515/16.505(2) Request(s)

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

| <u>AGENCY</u>            | <u>DESCRIPTION</u>   | <u>2021-22</u> |            | <u>2022-23</u> |            |
|--------------------------|--|----------------|------------|----------------|------------|
|                          |  | <u>AMOUNT</u>  | <u>FTE</u> | <u>AMOUNT</u>  | <u>FTE</u> |
| DOA/NCSB<br>20.505(4)(o) | National and community<br>service board; federal<br>aid for administration | \$292,500      |            | \$238,500      |            |

As provided in s. 16.515, the request(s) will be approved on September 30, 2021, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Kirsten Grinde at 266-1353, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

**Date:** September 8, 2021  
**To:** Brian Pahnke  
**From:** Jennifer Kraus  
**Subject:** Section 16.515 Request


Attached is a s. 16.515 request analysis for your approval and processing. Listed below is a summary of each item:

**DOA RECOMMENDATION:**

| <u>AGENCY</u>            | <u>DESCRIPTION</u>  | <u>2021-22</u><br><u>AMOUNT</u> | <u>FTE</u> | <u>2022-23</u><br><u>AMOUNT</u> | <u>FTE</u> |
|--------------------------|---|---------------------------------|------------|---------------------------------|------------|
| DOA/NCSB<br>20.505(4)(o) | National and<br>community service<br>board; federal aid for<br>administration | \$292,500                       |            | \$238,500                       |            |

**AGENCY REQUEST:**

| <u>AGENCY</u>            | <u>DESCRIPTION</u>  | <u>2021-22</u><br><u>AMOUNT</u> | <u>FTE</u> | <u>2022-23</u><br><u>AMOUNT</u> | <u>FTE</u> |
|--------------------------|---|---------------------------------|------------|---------------------------------|------------|
| DOA/NCSB<br>20.505(4)(o) | National and<br>community service<br>board; federal aid for<br>administration | \$292,500                       |            | \$238,500                       |            |

BP APPROVAL  (FORWARD TO GAIL TAPPEN)



# STATE OF WISCONSIN

## DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor  
Joel Brennan, Secretary  
Brian Pahnke, Administrator

---

**Date:** September 8, 2021

**To:** Joel Brennan, Secretary  
Department of Administration

**From:** Jennifer Kraus  
Executive Policy and Budget Manager

**Subject:** Request under s. 16.515 from the Department of Administration, on behalf of the National Community Service Board, for increased expenditure authority for the federal Volunteers in Service to America Support and the Volunteer Generation Fund grants.

**Request:**

The Department of Administration, on behalf of the National Community Service Board, requests additional expenditure authority of \$292,500 PR-F in fiscal year 2021-22 in and \$238,500 PR-F in fiscal year 2022-23 and on an ongoing basis in the national and community service board; federal aid for administration appropriation under s. 20.505(4)(o).

**Revenue Source for Appropriation:**

The program revenue-federal appropriation for federal aid administration under s. 20.505(4)(o) is funded from the federal Volunteers in Service to America Support and the Volunteer Generation Fund grants received by the board.

**Background:**

The National Community Services Board was established by 1993 Wisconsin Act 437 to oversee various competitive and noncompetitive federal grants aimed at enhancing community service and volunteerism in Wisconsin. The appropriation that receives these funds is within the Department of Administration and is limited to the amounts listed in the Chapter 20 schedule of the statutes.

**Analysis:**

The request is related to additional funding of two grants: the Volunteer Generation Fund and the Volunteers in Service to America Support grant.

The goals of the Volunteer Generation Fund grant are to develop local community/volunteer organizations throughout the state. The board first received an award for this program in fiscal year 2020-21 of \$235,917 for a three-year performance period running from October 1, 2020, through September 30, 2023. The budget for this grant is primarily for contractual services aimed at improving the recruitment and retention of volunteers and

includes the salary, fringe benefits, and supplies and services costs of one limited-term employment communication specialist for the board.

The fiscal year 2021-22 request is based on \$51,210 related to the Year 1 balance and \$235,917 for Year 2 of the grant award. The fiscal year 2022-23 request assumes that the board will receive the same amount, \$235,917, in Year 3 as well. The board anticipates that it will receive similar award amounts in the future.

The board has also recently been awarded a Volunteers in Service to America (VISTA) support grant with an initial performance period that runs from August 30, 2020, through July 2, 2022. The grant will fund a 1.0 FTE project program officer position with anticipated expenditures of \$88,000 to support the associated salary, fringe benefits and travel costs. The board anticipates the VISTA grant will also be awarded on an ongoing basis. No state match is required for this grant. In addition to the VISTA grant, the board intends to supplement these funds with \$10,000 of base resources for additional nontravel supplies and services.

Through this program, AmeriCorps members serve in an office setting and gain experience and leadership skills in nonprofit organizations, schools and government entities working to alleviate poverty with a particular focus on Black, Indigenous and People of Color-led organizations. This opportunity prepares members for a life of service in the public, private or nonprofit sector.

The following table compares the anticipated total expenditures in the appropriation under s. 20.505(4)(o), Wis. Stats., including base expenditures and the new grants, compared to the current Chapter 20 expenditure authority by fiscal year.

**Anticipated Total Expenses vs. Budget**

| <b>Fiscal Year</b> | <b>Budget Item</b>    | <b>2021 Act 58</b> | <b>Anticipated Expenditures</b> | <b>Authority Needed</b> |
|--------------------|-----------------------|--------------------|---------------------------------|-------------------------|
| FY22               | FTE Salary            | \$289,500          | \$304,100                       | \$14,600                |
|                    | LTE Salary            | \$23,500           | \$24,700                        | \$1,200                 |
|                    | Fringe Benefits       | \$113,800          | \$119,500                       | \$5,700                 |
|                    | Supplies and Services | \$297,400          | \$568,400                       | \$271,000               |
|                    | <b>FY22 Total</b>     | <b>\$724,200</b>   | <b>\$1,016,700</b>              | <b>\$292,500</b>        |
| FY23               | FTE Salary            | \$257,500          | \$272,000                       | \$14,500                |
|                    | LTE Salary            | \$23,500           | \$24,700                        | \$1,200                 |
|                    | Fringe Benefits       | \$101,400          | \$107,100                       | \$5,700                 |
|                    | Supplies and Services | \$297,400          | \$514,500                       | \$217,100               |
|                    | <b>FY23 Total</b>     | <b>\$679,800</b>   | <b>\$918,300</b>                | <b>\$238,500</b>        |

If the request to provide sufficient expenditure authority is denied, the board would not be able to operate either program.

**Recommendation:**

Approve the request.

**CORRESPONDENCE/Memorandum**State of Wisconsin  
Department of Administration**Date:** September 2<sup>nd</sup>, 2021**To:** Brian Pahnke, State Budget Director  
Division of Executive Budget and Finance**From:** Joel T. Brennan, Secretary  
Department of AdministrationDS  
JB**Subject:** Request for Expenditure Authority Increase Under s.16.515 from the Department of Administration for the National and Community Service BoardRequest

The Department of Administration (Department), on behalf of the National and Community Service Board (NCSB), requests an increase of \$292,500 Program Revenue – Federal (PR-F) expenditure authority in Fiscal Year (FY) 2021-22 and \$238,500 PR-F in FY2022-23 in the appropriation under s. 20.505 (4) (o), Wis. Stats., *National and community service board; federal aid for administration* (numeric 44400). The amounts requested are necessary to expend the recently awarded federal Volunteers in Service to America (VISTA) Support Grant, which would support 1.0 VISTA Program Officer (Program and Policy Analyst) FTE PR-F project position. The amount would also enable expenditure of subsequent awards of the Volunteer Generation Fund (VGF) Grant. The Department will separately submit a s. 16.54 request for the creation of the VISTA Program Officer PR-F FTE project position, supported by the increase in expenditure authority requested herein.

Please review the VGF Grant agreement documents (Attachment 1.) and VISTA Support Grant agreement (Attachment 2.) in conjunction with the following information.

Background

1993 Wisconsin Act 437 established NCSB to oversee federal funding from the Corporation for National and Community Service (CNCS) and to enhance community service and volunteerism in Wisconsin. It is supported by various competitive and non-competitive grants, along with 1:1 state match for the Commission Support Grant (CSG), which is the primary, non-competitive grant that NCSB receives under s. 20.505 (4) (o), Wis. Stats., to administer the duties of the Board.

In addition to the CSG grant, NCSB also receives funding under s. 20.505 (4) (o), Wis. Stats., to administer the Commission Investment Fund – Training and Technical Assistance (CIFTTA) Grant and the Volunteer Generation Fund (VGF) Grant, both awarded by CNCS and neither currently requiring state resources to match. VGF's match component is currently waived by CNCS and it anticipated to be met by subcontractors' expenditure when required, while CIFTTA has no match requirement. The CIFTTA award is ongoing and supports personnel and activities focused on priority performance areas identified by CNCS, as well as training events and other collaborative activities with volunteers, volunteer managers, and other NCSB partners.

The goals of NCSB's VGF program are to develop local Community/Volunteer Organizations Active in Disaster (COAD/VOADs) groups throughout the State. By the end of the first year, 10 local COAD/VOADs will be developed throughout Wisconsin's 83 counties and Tribal Nations. NCSB will also utilize VGF to support all streams of national service in Wisconsin (AmeriCorps, VISTA, and AmeriCorps Seniors) to prepare for, respond to, and recover from disasters. VGF will support NCSB efforts through the development of a national service volunteer force across the State and by strengthening the partnerships and collaborative efforts in the local communities between national service, volunteer organizations, businesses, and governments Statewide.

First awarded in FY2020-21 with a Year 1 amount of \$235,917 for a total three-year performance period of October 1, 2020 through September 30, 2023, NCSB anticipates amendments to the current VGF grant agreement for Year 2 funding support (October 1, 2021 through September 30, 2022; see correspondence in Attachment 1.) and eventually for Year 3 (October 1, 2022 through September 30, 2023). The amount included in this request for the estimation of Year 3 of \$235,917 is equal to the Year 1 and Year 2 granted amounts.

In addition, NCSB is a new recipient of the VISTA Support Grant from CNCS and is currently in Year 1, performance period August 30, 2020 through July 2, 2022. Through capacity building activities such as fundraising, grant writing, research, volunteer recruitment, and program development, AmeriCorps members in the VISTA program serve in an office setting and gain experience and leadership skills in nonprofit organizations, schools, and government entities working to alleviate poverty with a particular focus on Black, Indigenous, and People of Color (BIPOC) led organizations. This opportunity prepares members for a life of service in the public, private, or nonprofit sector.

An amount of \$88,000 PR-F was recently awarded by CNCS to NCSB to administer the VISTA Support Grant, which would likewise be received under s. 20.505 (4) (o), Wis. Stats., for administration of the VISTA program. The VISTA Support Grant would support the salary, fringe, and travel costs associated with a 1.0 PR-F Project VISTA Program Officer. Other personnel-variable supplies and services costs associated with the position are estimated at \$10,000 and would be absorbed as an eligible expense by current CSG funding. The Program Officer would administer the program; develop policies and procedures; conduct program planning; monitor and evaluate the federal AmeriCorps VISTA program and its members in the State; and function as a technical expert to local and state government agencies and nonprofit organizations regarding federal and State laws, regulations, and policies related to AmeriCorps VISTA.

#### Analysis

The appropriation out of which VGF and VISTA are administered is s. 20.505 (4) (o), Wis. Stats., a continuing Program Revenue – Federal (PR-F) appropriation, and authorized reception of funds from CNCS under this appropriation are statutorily prescribed to be equal to the amounts in the schedule.

The VGF Grant was first awarded to NCSB in FY2020-21 for the performance period of October 1, 2020 through September 30, 2023, with a Year 1 amount of \$235,917; an amendment to provide a Year 2 amount is as contained in Attachment 1. in Calendar Year (CY) 2021 and as anticipated for Year 3 in CY2022. The amounts requested in FY2021-22 and FY2022-23 thus reflect the following estimated VGF allocations:

Table 1. VGF Allocations in FY2021-22 and FY2022-23

| Fiscal Year | Allocation             | Amount              |
|-------------|------------------------|---------------------|
| FY2021-22   | Year 1 Balance         | \$51,210.23         |
| FY2021-22   | Year 2 Award*          | \$235,917.00        |
|             | <b>FY2021-22 Total</b> | <b>\$287,127.23</b> |
| FY2022-23   | Year 3 Est. Award      | \$235,917.00        |
|             | <b>FY2022-23 Total</b> | <b>\$235,917.00</b> |

\*Award is approved by AmeriCorps with corrective contingencies as contained in Attachment 1.

The budget for the VGF allocation primarily consists of contractual services aimed at improving the recruitment and retention of volunteers and includes the salary, fringe, and personnel-variable supplies and services costs of one Limited-Term Employment (LTE) Communication Specialist for NCSB.

In addition to anticipated federal support for VGF, the newly awarded VISTA Support Grant will also result in administration expenditures under s. 20.505 (4) (o), Wis. Stats. Salary, fringe, and travel costs for the VISTA Program Officer (1.0 FTE PR-F Program and Policy Analyst) would be funded by the VISTA Support Program Grant awarded to NCSB in the amount of \$88,000 PR-F for the current performance period of August 30, 2020 through July 2, 2022. NCSB anticipates the VISTA Support Grant will be

awarded on an ongoing basis and thus VISTA expenditures are also included within FY2022-23 anticipated expenses as contained in Table 3. below. No state match is required for this grant. The proposed budget for the performance period allocating the granted \$88,000 PR-F is as follows:

Table 2. VISTA Support Grant Budget

| Category                     | Budget          |
|------------------------------|-----------------|
| FTE Salary*                  | \$61,400        |
| Fringe (38.68%)              | \$23,800        |
| Supplies & Services (Travel) | \$2,800         |
| <b>Total</b>                 | <b>\$88,000</b> |

\*Based upon average filled salary for the Program and Policy Analyst classification.

This \$88,000 budget would be supplemented by CSG in the amount of \$10,000 for estimated non-travel-related personnel variable supplies and services costs.

The following table contains the current approved Wisconsin 2021 Act 58 expenditure authority under s. 20.505 (4) (o), Wis. Stats., and anticipated FY2021-22 and FY2022-23 expenditures, inclusive of the amounts identified above for VGF and VISTA. Other anticipated expenses in the appropriation consist of ongoing personnel and supplies and services costs from CSG and CIFTTA.

Table 3. Anticipated Expenses – s. 20.505 (4) (o), Wis. Stats., in FY2021-22 and FY2022-23

| Fiscal Year      | Budget Item            | 2021 Act 58      | Anticipated Expenditures | Authority Needed |
|------------------|------------------------|------------------|--------------------------|------------------|
| <b>FY2021-22</b> | FTE Salary             | \$289,500        | \$304,100                | \$14,600         |
|                  | LTE Salary             | 23,500           | 24,700                   | 1,200            |
|                  | Fringe Benefits        | 113,800          | 119,500                  | 5,700            |
|                  | Supplies & Services    | 297,400          | 568,400                  | 271,000          |
|                  | <b>FY2021-22 Total</b> | <b>\$724,200</b> | <b>\$1,016,700</b>       | <b>\$292,500</b> |
| <b>FY2022-23</b> | FTE Salary             | \$257,500        | \$272,000                | \$14,500         |
|                  | LTE Salary             | 23,500           | 24,700                   | 1,200            |
|                  | Fringe Benefits        | 101,400          | 107,100                  | 5,700            |
|                  | Supplies & Services    | 297,400          | 514,500                  | 217,100          |
|                  | <b>FY2021-23 Total</b> | <b>\$679,800</b> | <b>\$918,300</b>         | <b>\$238,500</b> |

With additional expenditures of \$287,127.23 in FY2021-22 and \$235,917 in FY2022-23 for VGF, and approximately \$98,000 in additional expenses in both years associated with the VISTA Program Officer (\$88,000 supported by the VISTA Support Grant and \$10,000 by CSG), \$292,500 in expenditures is anticipated in excess of authority in FY2021-22 and \$238,500 in FY2022-23. Currently existing expenditure authority under s. 20.505 (4) (o), Wis. Stats. is able to absorb an approximate \$81,400 and \$84,200 in FY2021-22 and FY2022-23, respectively, of the new VGF and VISTA expenditures, and the identified increases are inclusive and in net of these approximated available balances.

With the approval of this s. 16.515 request, there would be sufficient expenditure authority for the estimated expenditure increases in FY2021-22 and FY2022-23. In addition, the Department also requests an ongoing increase to the schedule amounts vs. one-time, based on the FY2022-23 requested increase of \$238,500 annually, in anticipation of similar award amounts being granted under VGF and VISTA in future years, and the need for increased expenditure authority consequently sustained.

#### Summary

The Department of Administration, on behalf of the National and Community Service Board, requests an increase to expenditure authority under s. 20.505 (4) (o), Wis. Stats., in the amount \$292,500 PR-F in FY2021-22 and \$238,500 in FY2022-23, in order to expend the VGF and VISTA Support Grants awarded by CNCS. The Department requests the expenditure authority increase in FY2022-23 to be an ongoing increase to the amounts in the schedule.



Page 4

Thank you for your consideration of the Department's request on behalf of NCSB. Should you have any questions or require additional information, please contact Robert Albrecht at [robert.albrecht@wisconsin.gov](mailto:robert.albrecht@wisconsin.gov).

cc: Jana Steinmetz, Administrator, Division of Enterprise Operations  
Jeanne Duffy, Executive Director, NCSB  
Colleen Holtan, Director, Bureau of Financial Management

Attachments: Attachment 1. Grant Agreement; Volunteer Generation Fund Grant  
Attachment 2. Grant Agreement; VISTA Support Grant

**Notice of Grant Award****Corporation for National and Community Service**

250 E Street SW, Suite 300  
 Washington, DC 20525-0001  
 (202) 606-5000

**Volunteer Generation Fund****Grantee**

Serve Wisconsin-- Wisconsin National and Community Service Board  
 101 E Wilson St Fl 6 Madison WI 53703-3405

EIN: 396028867

UEI:

DUNS: 809035728

**Award Information**

|                |                   |                     |                                |
|----------------|-------------------|---------------------|--------------------------------|
| Agreement No.: | <b>20VGHWI001</b> | Performance Period: | <b>10/01/2020 - 09/30/2023</b> |
| Amendment No.: | <b>1</b>          | Budget Period:      | <b>10/01/2020 - 09/30/2023</b> |
| CFDA No.:      | <b>94.021</b>     | Grant Year:         | <b>1</b>                       |

**Award Description**

The purpose of this amendment is to revise the budget. The 2020 required match is waived and the budgeted match is 50.3%. All other terms and conditions of this award remain unchanged.

**Purpose**

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the National and Community Service Act of 1990, as amended (42 U.S.C. §12501 et seq.).

**Funding Information**

| Year 1                                       | Previously<br>Awarded<br>This Year | This Award/<br>Amendment | Total Current<br>Year |
|--|------------------------------------|--------------------------|-----------------------|
| Total Obligated by CNCS                      | \$235,917                          | \$0                      | \$235,917             |
| Grantee's Unobligated<br>Balance (Carryover) | \$0                                | \$0                      | \$0                   |
| Total Available                              | \$235,917                          | \$0                      | \$235,917             |

**Cumulative Funding for Project Period**

|                                      |                  |
|--------------------------------------|------------------|
| Total Awarded in Previous Amendments | \$235,917        |
| Total CNCS Funds Awarded to Date     | <b>\$235,917</b> |

**Funding Source and Amount**

Not applicable to this award.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at <https://egrants.cns.gov/termsandconditions/2020GeneralTC20200505508.pdf> and the Program Terms and Conditions found at <https://egrants.cns.gov/termsandconditions/2020VGF508TC20200710.pdf>. Recipient also agrees to comply with assurances and certifications made in the grant application, and applicable federal statutes, regulations and guidelines. Recipient agrees to administer the grant in accordance with the approved grant application, budgets, supporting documents, and all other representations made in support of the approved grant application.

Corporation for National and Community Service:

# Notice of Grant Award

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

## Volunteer Generation Fund

### Grantee

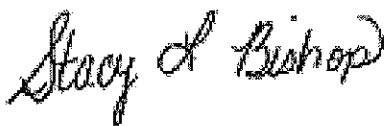
Serve Wisconsin-- Wisconsin National and Community Service Board  
101 E Wilson St Fl 6 Madison WI 53703-3405

EIN: 396028867

UEI:

DUNS: 809035728

Corporation for National and Community Service:

 01/04/2021

Serve Wisconsin-- Wisconsin National and  
Community Service Board  
Legal Applicant

Signature

Award Date

Stacy Bishop

Senior Grants Officer

Jeanne Duffy

Project Director

Benjamin Olsen, 202-606-3492

Grants Officer

Jeanne Duffy

Certifying Official/Executive Officer

Benjamin Olsen, 202-606-3492

Program Officer



July 23, 2021

Jeanne Duffy  
Serve Wisconsin-- Wisconsin National and Community Service Board  
101 E Wilson St  
Fl 6  
Madison, WI 53703

Re: 21VG237855 - Serve Wisconsin-- VGF 2020

Dear Jeanne Duffy,

We are pleased to notify you that your application for an FY 2021 Volunteer Generation Fund grant has been approved by AmeriCorps for an award of up to \$235,917. Funding is contingent on successful resolution of any outstanding issues in the application.

If you have any questions, please do not hesitate to contact your Portfolio Manager.

Sincerely,

A handwritten signature in cursive script that reads "Sonali Nijhawan".

---

Sonali Nijhawan  
Director, AmeriCorps State and National



July 23, 2021

Jeanne Duffy  
Serve Wisconsin Wisconsin National and Community Service Board  
101 E Wilson St  
Fl 6  
Madison, WI 53703

RE: Serve Wisconsin VGF 2021-21VG237855

Dear Jeanne Duffy,

I am writing regarding your application for a Volunteer Generation Fund FY 2021 grant. The Volunteer Generation Fund Grants process includes a resolution period for successful applicants, during which applicants will make corrections or changes to elements of the application, including Performance Measures, as well as provide additional requested information.

The purpose of this letter is to request resolution on aspects of your application. Funding is contingent on successful resolution of any outstanding issues in the application.

Below is a summary of the issues that need to be addressed.

#### Resolution Items

Please respond in the eGrants narrative field labeled 'Clarification Summary' unless otherwise indicated.

Section I. A. Personnel Expenses: Per the budget instructions, please provide a brief statement of responsibilities for each staff position budgeted.

Section I. C. Travel: The mileage reimbursement rate exceeds the federal mileage rate. Please confirm the rate is higher as a result of your organizational policies, or adjust the budget line items accordingly.

Source of Funds: Please indicate if the match is secured or proposed, as directed in the Application Instructions.

Budget Revisions: Please note that any adjustments to the budget may result in needed adjustments to Section II. Indirect Costs and/or the Source of Funds sections. Additionally, please revise your budget to





align with the approved funding amount.

Your application has been returned to you in eGrants. Please be sure to have all resolution finalized and your application resubmitted as soon as possible and no later than **5:00 PM Eastern Time on Friday, August 6, 2021.**

Sincerely,

Yekaterina Tovmenko  
Portfolio Manager

**From:** Duffy, Jeanne - DOA  
**To:** Albrecht, Robert - DOA  
**Subject:** FW: VGF Clarifications  
**Date:** Wednesday, August 11, 2021 3:12:31 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

Hello,

Below is the notice that the VGF clarifications were submitted to CNCS.

Jeanne



JEANNE DUFFY | Executive Director  
Serve Wisconsin  
[Jeanne.Duffy@wisconsin.gov](mailto:Jeanne.Duffy@wisconsin.gov)  
(608) 692-4121  
Pronouns: She, Her, Hers  
<https://www.servewisconsin.wi.gov/>

---

**From:** Duffy, Jeanne - DOA  
**Sent:** Wednesday, August 4, 2021 3:28 PM  
**To:** Tovmenko, Yekaterina <[YTovmenko@cns.gov](mailto:YTovmenko@cns.gov)>; Bauman, Ruhamah - DOA <[ruhamah.bauman@wisconsin.gov](mailto:ruhamah.bauman@wisconsin.gov)>  
**Subject:** VGF Clarifications

Hello Katia,

I submitted our VGF clarifications today.

Please let us know if you have any questions,

Jeanne

---

8/4/2021, 4:26 PM, EDT

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**AmeriCorps**

**eGrants**

**Thank you**

You have successfully completed the action to Return to PO (from applicant) on 8/4/2021 at 4:26 PM, EDT. The status of your application is now Awaiting PO Certification.

[Go to your eGrants home](#) 

308-Approved | [Contact Help Desk](#) | [Privacy](#) | [disable the pictures](#)  
Release version: 7.5



JEANNE DUFFY | Executive Director  
Serve Wisconsin  
[Jeanne.Duffy@wisconsin.gov](mailto:Jeanne.Duffy@wisconsin.gov)  
(608) 692-4121  
Pronouns: She, Her, Hers  
<https://www.servewisconsin.wi.gov/>



**Notice of Grant Award****Corporation for National and Community Service**CNCS 250 E Street SW  
Washington, DC 20525**VISTA State****Grantee**Serve Wisconsin-Wisconsin National & Community Service Board  
101 E Wilson St Fl 6 Madison WI 53703-3405EIN: 396028867  
UEI:  
DUNS: 809035728**Award Information**

|                |                   |                     |                                |
|----------------|-------------------|---------------------|--------------------------------|
| Agreement No.: | <b>20VSNWI004</b> | Performance Period: | <b>08/30/2020 - 07/02/2022</b> |
| Amendment No.: | <b>2</b>          | Budget Period:      | <b>07/01/2021 - 07/02/2022</b> |
| CFDA No.:      | <b>94.013</b>     | Grant Year:         | <b>1</b>                       |

**Award Description**

This award approves funding for the 2021-22 VISTA Support program grant described in the approved program narrative and budget.

**Purpose**

The purpose of this award is to assist the Project Sponsor in carrying out an anti-poverty AmeriCorps VISTA project as authorized under Title I, Part A of the Domestic Volunteer Service Act of 1973, as amended (Pub. L. 93-113).

**Funding Information**

| <b>Year 1</b>                                | <b>Previously<br/>Awarded<br/>This Year</b> | <b>This Award/<br/>Amendment</b> | <b>Total Current<br/>Year</b> |
|--|---|----------------------------------|-------------------------------|
| Total Obligated by CNCS                      | \$0   | \$88,000                         | \$88,000                      |
| Grantee's Unobligated<br>Balance (Carryover) | \$0   | \$0                              | \$0                           |
| Total Available                              | \$0   | \$88,000                         | \$88,000                      |

**Cumulative Funding for Project Period**

|                                      |                 |
|--------------------------------------|-----------------|
| Total Awarded in Previous Amendments | \$0             |
| Total CNCS Funds Awarded to Date     | <b>\$88,000</b> |

**Funding Source and Amount**

|                               |             |
|-------------------------------|-------------|
| 2021--OPE1-A23-OPO-25000-4101 | \$88,000.00 |
|-------------------------------|-------------|

Terms of Acceptance: The Sponsor agrees to comply with all terms and conditions (T&C) of the Memorandum of Agreement and all federal statutes, regulations and guidelines applicable to the VISTA program. CNCS T&Cs are binding on grantees receiving cash awards. By accepting VISTA funds, the grantee agrees to comply with (1) the FY2020 CNCS General T&Cs; (2) the FY 2020 VISTA Program Grant T&Cs (if receiving a VISTA Program Grant); (3) FY19 VISTA Support Grant T&Cs (if receiving a VISTA Support Grant); and (4) updates to (1)-(3) made during the award period. All terms and conditions are found at: <http://www.nationalservice.gov/resources/terms-and-conditions-cnscs-grants> Grantee agrees to operate in accordance with the approved application and budget.

Corporation for National and Community Service:

# Notice of Grant Award

CNCS 250 E Street SW  
Washington, DC 20525

## VISTA State

### Grantee

Serve Wisconsin-Wisconsin National & Community Service Board  
101 E Wilson St Fl 6 Madison WI 53703-3405

EIN: 396028867  
UEI:  
DUNS: 809035728

Corporation for National and Community Service:

 07/07/2021

Signature

Award Date

Serve Wisconsin-Wisconsin National &  
Community Service Board

Legal Applicant

Bonnie Janicki

Senior Grants Officer

Jeanne Duffy

Project Director

Yekaterina Tovmenko, 202-815-5513

Grants Officer

Jeanne Duffy

Certifying Official/Executive Officer

Yekaterina Tovmenko, 202-815-5513

Program Officer

**From:** [Kraus, Jennifer - DOA](#)  
**To:** [Tappen, Gail A - DOA](#); [Grinde, Kirsten - DOA](#)  
**Subject:** FW: s. 16.515 Request - NCSB Federal Aid Administration  
**Date:** Thursday, September 02, 2021 3:52:11 PM  
**Attachments:** [image001.png](#)  
[16.515 Request - NCSB Expenditure Authority Request - Rev. w GWA Excl..pdf](#)  
[Attachment 1, Volunteer Generation Fund Grant Agreement.pdf](#)  
[Attachment 2, VISTA Support Grant Agreement.pdf](#)

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Resubmittal per our request

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**From:** Malicki, Robin - DOA <[Robin.Malicki@wisconsin.gov](mailto:Robin.Malicki@wisconsin.gov)>  
**Sent:** Thursday, September 02, 2021 3:46 PM  
**To:** Pahnke, Brian D - DOA <[briand.pahnke@wisconsin.gov](mailto:briand.pahnke@wisconsin.gov)>  
**Cc:** Kraus, Jennifer - DOA <[Jennifer.Kraus@wisconsin.gov](mailto:Jennifer.Kraus@wisconsin.gov)>; Holtan, Colleen - DOA <[Colleen.Holtan@wisconsin.gov](mailto:Colleen.Holtan@wisconsin.gov)>; Albrecht, Robert - DOA <[robert.albrecht@wisconsin.gov](mailto:robert.albrecht@wisconsin.gov)>  
**Subject:** s. 16.515 Request - NCSB Federal Aid Administration

Good Afternoon,

Please see the attached s. 16.515 request made by DOA on behalf of NCSB, for increased expenditure authority under NCSB's federal aid for administration appropriation (s. 20.505(4)(o), Wis. Stats.). Please note that this request serves as a replacement of the request submitted on August 28<sup>th</sup>, 2021. The prior request submission included estimated expenditure amounts for General Wage Adjustments, which were requested to be removed under the assumption of supplementation. Notwithstanding this adjustment, all other aspects of this request remain the same.

Thank you,



**ROBIN MALICKI** | Budget and Policy Section Chief  
Department of Administration  
Division of Enterprise Operations  
Bureau of Financial Management  
[Robin.Malicki@wisconsin.gov](mailto:Robin.Malicki@wisconsin.gov)  
Direct: (608) 264-9576  
Pronouns: She, Her, Hers